

TEACHER OF THE HOMEBOUND PROGRAM

JOB DESCRIPTION MSD OF WAYNE TOWNSHIP

PURPOSE: To work with members of the special services and school staff to provide for the educational needs and the physical and learning capabilities of homebound students.

PERFORMANCE RESPONSIBILITIES:

1. Creates, with the advice of the special services staff, an instructional program for each assigned student receiving homebound instruction.
2. Meets with each assigned student on a regularly scheduled basis, as determined by the student's homebound plan, for the purpose of providing instruction.
3. Takes steps to acquire a good working relationship with the student's parents or guardians, and works to establish with them an understanding and cooperative relationship based on the student's individual needs.
4. Writes and files written progress reports on each assigned student.
5. Keeps, maintains, and files reports and records as assigned.
6. Obtains, through established procedures, appropriate textbooks and other teacher and instructional materials.
7. Provide information to District staff on the availability and appropriateness of homebound services.
8. Performs such other tasks and assume such other responsibilities as the Superintendent or his or her designee may assign.

Revised: March 2015